

ADFM Administrator Mentorship Program

Mentee's Role

A mentee is an early career ADFM Administrator (1 to 3 years) who is interested in developing a network of support that will enhance his or her knowledge and work experience.

Mentee's Benefits

- Develop strong professional competencies that pertain to successful career at HSC.
- Increase job satisfaction through positive exchanges of ideas and experiences.
- Create a professional relationship with another ADFM Administrator (with 3 or more years as an Administrator and has attended at least 1 ADFM Winter Meeting).
- Learn more about the ADFM culture and structure.
- Network with other employees within the Health Science Center.
- Have the opportunity to become a mentor to someone else someday.

Mentee's Responsibilities

- Maintain consistent contact with the mentor. (approximately 2-5 hours a month).
- Be open to feedback.
- Be interested in learning and growing.
- Be proactive.
- Follow through on commitments.
- Communicate cooperatively.

How to get involved

- Obtain the approval of your direct Supervisor
- Download Mentee Application Form and submit to adfm@adfm.org with "Administrators' Mentorship Program" in the subject line
- Please send any questions to Katharine Rebolledo, ADFM Mentoring Committee Chair at krebolledo@salud.unm.edu