

December 3, 2018

Valerie Gilchrist, MD
Chair, ADFM Nominations Committee

Dear Dr. Gilchrist & members of the nominating committee,

I am writing to volunteer to serve as Secretary for the ADFM board of directors from 2019-2021. I have greatly appreciated the warm welcome and support I've received since becoming chair and look forward to the opportunity to give back to the organization.

I've attached my CV which outlines my additional national, state and local leadership experience. In summary I graduated from the University of Maryland School of Medicine in 2002, completed Family Medicine Residency Program at the Crozer-Keystone Family Medicine Residency Program (Springfield, PA) in 2005 and graduated from the University of North Carolina Chapel Hill Gillings School of Global Public Health in 2008 with a Masters degree in Public Health in Public Health Leadership with a focus on Public Health Practice. I completed faculty development fellowships at Michigan State University (2008) and Thomas Jefferson University (2010). I'm certified by the American Board of Family Medicine, the Certifying Commission in Medical Management, and the American College of Medical Quality and am a Fellow of the Advisory Board Company. I am a certified Six Sigma Green Belt, completed the Advanced Safety and Quality Improvement Program course, and completed an ONC Health IT fellowship.

The role of secretary aligns well with the work I continue to do for the Delaware Academy of Family Physicians (DAFP). I have served on the DAFP Board of directors for nearly a decade leading a variety of committees including serving as the Membership and Communications chair since 2013. I am the founding and current editor of the DAFP's peer-reviewed journal, DELFAMDOC and since 2013 have developed and now oversee the staff management of our social media, electronic and print media communications. I work closely with our staff to welcome new members to the organization, link them to our available resources, engage existing members and ensure they are informed about the activities of the academy. My experience in this role positions me well to work with the ADFM Executive Director, Special Projects Manager, Administrative Director, Committee chairs, Administrators' Steering Committee Chair and ADFM Executive Committee to monitor Chairs' list-serve and oversee List-serve etiquette guidelines, oversee welcoming of new chairs into ADFM and serve on the ADFM Membership Committee.

Thank you in advance for your consideration. If I can provide any additional information or clarification, please feel free to contact me.

Sincerely,



Margot L. Savoy, MD, MPH, FAAFP