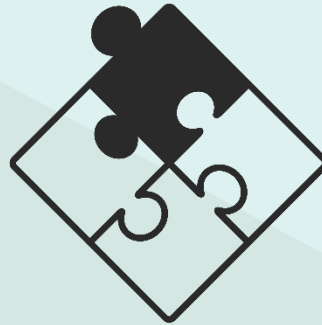


# BRIDGING DEPARTMENTAL COMMUNICATION



## EXCELLENCE & INNOVATION

Commitment to deliver the highest quality and service by promoting advancements in knowledge, stimulate curiosity and encourage creativity and new ideas.



## INTEGRITY & INCLUSION

Aspire to do what is right, to be honest and to lead others with your actions. Embrace differences in backgrounds, ideas and opinions.



## RESPECT & ACCOUNTABILITY

Listen to, understand and appreciate skills and knowledge of others. Dedication to individual responsibilities.

**Purpose:** To bridge the gaps in communication and improve engagement between faculties in a department that is geographically expanding.

**Current Efforts:** Implementation of an online communication platform.

- Office 365 Group "UCR SOM Family Medicine Faculty"
  - E-mail thread format with group conversations
  - Content collaboration - SharePoint
  - File viewing, editing and sharing
  - Announcements, upcoming events
- Needs assessment survey distribution


### Obstacles/Improvements

- Improving access
- Providing engaging content
- Increasing participation and feedback
- Organization of files and folders
- Monitoring of content

### Potential Benefits

- Promote camaraderie
- Development of mentorships
- Addressing common interests
- Collaborative problem solving
- Departmental announcements
- Collaboration of UME & GME


# Office 365 Group





UCR SOM Family Medicine Faculty

Conversations Files Calendar Notebook ...

Private group Following ▼ TK GK TK 26 members ⚙

 New

 Reply all

 Forward

Gemma Kim

Mentor Program

10/1/2018

Hello, Thank you to everyone who participated on the...

Gemma Kim

UCR SOM Family Medicine Faculty Group

9/17/2018

Hello, Many of you may already know me but for thos...

UCR SOM Family Medicine Faculty

The new UCR SOM Family Medicine Faculty grou

9/17/2018

Welcome to the UCR SOM Family Medicine Faculty gro...

The new UCR SOM Family Medicine Faculty group is ready

UCR SOM Family Medicine Faculty;


US

UCR SOM Family Medicine Faculty

Mon 9/17/2018 12:02 PM


Welcome to the UCR SOM Family Medicine Faculty group.

Use the group to share ideas, files, and important dates.




[Start a conversation](#)

Read group conversations or start your own.




[Add to the team site](#)

Start sharing and collaborating on content in SharePoint.



[Share files](#)

View, edit, and share all group files, including email attachments.



[Connect your apps](#)

Connect apps like Twitter and Trello to stay current with information and updates your team cares about.

## Needs Assessment Survey Questions

- 1) How long have you been with the University of California Riverside School of Medicine?
- 2) What is your interest in increasing your knowledge in balancing work and personal responsibilities?
- 3) What is your interest in learning more about academic appointments and advancements and planning the stages of your faculty career?
- 4) What is your interest in developing leadership skills?
- 5) What is your interest in learning how to manage conflict in the workplace?
- 6) What is your interest in learning stress management techniques?
- 7) What is your interest in learning how to manage your time effectively?
- 8) What is your interest in mentoring new faculty joining our department?
- 9) If you are a new faculty member, would you like to be paired with mentor?
- 10) Suggestions to improve communication within the department?