



## **Nominations Committee Member Position Description**

**Term:** 2 years, renewable

### **Background:**

Our Bylaws specify 4-5 members to serve on the Nominations Committee in addition to the Chair of the Committee.

**It is important to note** that if you serve on the Nominations Committee, you may not put yourself forward for any elected or appointed positions on the Board of Directors any time during your term of service on the Committee.

### **Responsibilities:**

- Participate in teleconference meetings as a member of the Committee every 8 weeks during the first nine months of the calendar year
- Participate in teleconference meetings roughly every 4 weeks during the last quarter of the year
- Have comfort with communicating with others in ADFM about leadership opportunities

### **Qualifications:**

Qualifications can vary depending on the composition of the committee. For the vacancy to be filled currently, the Board and Nominations Committee are interested in receiving your Expression of Interest if you are:

a mid-career DFM Chair who is familiar with ADFM and with a number of our DFM Chairs

OR

new to your role as Chair and new to ADFM. Serving on the Nominations Committee might be ideal for new DFM Chairs who are just getting their feet under them and want to learn more about the organization.

Regardless of the above, familiarity with other organizations within family medicine is helpful.

9.16.19