



**AAMC's Council of Faculty and Academic Societies (CFAS) Representative:
3 year term, renewable**

Meeting Commitment

ADFM's CFAS representative is to attend all ADFM Board and Business meetings which take place as follows:

WINTER

- Wednesday all day Board meeting before the Annual ADFM Conference and Saturday lunch immediately after the Annual Conference
- Annual ADFM Business meeting in conjunction with the Annual Conference

FALL

- ADFM Board Meeting typically held in conjunction with the AAMC Annual Meeting

OTHER

- 3-4 Board Teleconferences per year

Additionally, the ADFM CFAS representative is to attend:

- SPRING CFAS Meeting (ADFM Budget has funding to support this travel)
- CFAS Meetings held in conjunction with the Annual AAMC Conference in the Fall

RESPONSIBILITIES:

The ADFM CFAS representative, in addition to other duties as a member of the Board of Directors, prepares a written report to the Board following the Spring CFAS meeting. The ADFM CFAS representative also attends meetings of other family medicine CFAS representatives who attend both the Spring and Fall CFAS meetings.

QUALIFICATIONS:

The ADFM Board of Directors and Nominations Committee are interested in someone who is very familiar with academic medical school and academic health center environments. Typically, this is a mid-career chair who has experience within these environments and anticipates staying in the Chair role for at least 3 or more years.

9/16/19