



**Administrators’ Steering Committee Report to the ADFM Board and Membership
February 2024**

Anna Ramanathan (Chair) and Holly Westog (Chair-elect)

Changes in Administrators’ Leadership in ADFM

Holly Westog is chair-elect of the Administrators’ Steering Committee and will step into the chair role for 2024-25. We are still looking for nominations for the chair-elect role. Many thanks to Anna Ramanathan for his extra year of service as Steering Committee chair with the departure of the person who had planned to be next in line!

Current ADFM Administrator Leadership (Feb 2023-Feb 2024)

Chair	Anna Ramanathan, Augusta University
Chair-elect	Holly Westog, Medical College of Wisconsin
Preconference Chair	<i>Ryan Outman, University of Alabama (departed Nov 2023)</i> <i>Jill Borrall, University of Iowa (was Preconference Co-Chair and stepped into Chair early to take over for Ryan for 2023 conference)</i>
Immediate Past Chair/Administrators’ Nominations Chair	Megan McGhean, Oregon Health Sciences University
Membership Chair	<i>Laura St.Germain, University of Washington (departed Nov 2023)</i> <i>Jen Egan, Ohio State University (was Membership Co-Chair and stepped into Chair early to take over for Laura)</i>
ADFM Finance Committee member	Jon Coffey, University of Florida
Member at Large	Casey Roell, Indiana University
Member at Large	Lacey Owens, UT San Antonio
Member at Large	Steven Anderson, University of Massachusetts

Steering Committee Points of Emphasis

As usual, our primary emphasis this year was to connect with and support each other through the listserv and quarterly DA networking meetings. This year we also re-shared the Administrators' Peer Mentor Program and connected up 10 new pairs of peer mentors. We were actively engaged in supporting one another through the listserv and 1:1 engagements.

Administrator Participation in ADFM

ADFM Administrator leaders remained highly visible and made significant contributions to our organization. The Administrators' chair and chair-elect are members of the ADFM Board of Directors, and other administrators have the opportunity to participate through other leadership roles as well (e.g. strategic committee chairs).

We also have Administrator members on the ADFM Nominations Committee, the Finance Committee, the Conference Planning Committee, and many of the Strategic Committees. Participation on these committees has waned from some years, though energy among members seems to be renewing as we approach the 2024 conference.

In 2023, 41 DAs attended the ADFM conference and nearly all of those individuals participated in the pre-conference day. In addition, we connected throughout the year by participating in DA quarterly meetings which had around 10 attendees each time, on average, and covered a variety of "hot" topics and provided the opportunity to share and support one another.

There are currently 80 Administrators who have renewed their membership for 2024 (as of Jan 22, 2024). We hope to retain our very strong number of 101 Administrator members from 2023, so please encourage your peers to renew!!